



Date: 04/12/2021

Ref: BCH /HRM/ 12/2021

### **EMPLOYMENT OPPORTUNITY**

Application are invited from suitable job seekers to fill up the following positions of a **Medical Officer, Clinical Officer and Psychiatric Clinical Officer** at C.O.U Bwindi Community Hospital.

**1.0 MEDICAL OFFICER (01)**- Open contract/appointment and subject to three (3) months' probation period.

**Job Purpose:** To provide curative and preventive health care services.

#### **Key Outputs**

- 1) Patients diagnosed and treated.
- 2) Patients referred.
- 3) Allocated resources accounted for.
- 4) Outreach health service programs implemented.
- 5) Code of Conduct and Ethics adhered to.
- 6) Reports compiled and submitted.

#### **Key Functions**

- 1) Participating in planning and budgeting activities of allocated Health Program Area
- 2) Diagnosing, treating and referring patients.
- 3) Accounting for allocated resources.
- 4) Participating in outreach Health programs
- 5) Participating in research activities.
- 6) Supervising and mentoring lower cadres
- 7) Participating in continued professional development.
- 8) Adhering to professional Code of Conduct and Ethics.
- 9) Compiling and submitting reports.

#### **Person Specifications:**

- 1) Must have MBChB or equivalent from a recognized Institution.
- 2) Must be registered and Licensed with Uganda Medical and Dental Practitioners Council and have a valid Annual Practicing License.
- 3) Demonstrated computer and customer care skills.
- 4) Report writing and effective communication skills.
- 5) Ability to uphold hospital and college values.

**1:1 CLINICAL OFFICER (01)**- Open contract/appointment and subject to three (3) months' probation period.

**Job Purpose:** To diagnose, treat and manage patients in the OPD Department.

#### **Key Outputs**

Patients diagnosed, treated and referred.

- 1) Professional Code of Conduct and Ethic adhered to.
- 2) Health education conducted.
- 3) Allocated resources accounted for.
- 4) Research activities initiated.
- 5) Reports prepared and submitted.



### Key Functions

- 1) Diagnosing and treating at OPD and referring patients
- 2) Participating in Continuous Professional Development activities.
- 3) Conducting health education to patients;
- 4) Participating in research activities.
- 5) Adhering to the Code of Conduct and Ethics.
- 6) Accounting for allocated resources.
- 7) Compiling and submitting reports.

### Person Specifications:

- 1) Must have a Diploma in Clinical Medicine and Community Health or its equivalent from a recognized Institution.
- 2) Must be registered with the Allied Health Professionals Council and a valid practicing license.
- 3) Demonstrated computer and customer care skills.
- 4) Report writing and effective communication skills.
- 5) Ability to uphold hospital and college values.

**1.3 PSYCHIATRIC CLINIC OFFICER (01)** - One-year contract /appointment (**renewable depending on availability of funds from the partner**) and subject to three (3) months' probation period.

**Job Purpose:** To diagnose, treat, manage and refer patients with mental illness in the hospital and community.

### Key Outputs

- 1) Plans and budgets for psychiatric clinical activities carried out.
- 2) Patients diagnosed and treated and referred.
- 3) Requisition for medicine made.
- 4) Community sensitization activities carried out.
- 5) Allocated resources accounted for.
- 6) Reports compiled and submitted.

### Key Functions

- 1) Planning and budgeting for Psychiatric Clinical activities in the hospital
- 2) Diagnosing and treating and referring patients with mental illness.
- 3) Participating in community sensitization about mental health
- 4) Participating in research activities.
- 5) Participating in continuous professional development.
- 6) Adhering to the Code of Conduct and Ethics.
- 7) Accounting for allocated resources.
- 8) Participating in Continuous Professional Development.
- 9) Compiling and submitting reports.



# C.O.U Bwindi Community Hospital

'Health for all'

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## **Person Specifications:**

- 1) Must have a Diploma in Mental Health from a recognized Institution
- 2) Must be registered with the Allied Health Professionals Council and a valid practicing License.
- 3) Demonstrated computer and customer care skills.
- 4) Report writing and effective communication skills.
- 5) Ability to uphold hospital and college values

## **Application process:**

Applications with an updated CV addressed to the “**Human Resource Manager,**” Bwindi Community Hospital, P.O. Box 58 Kanungu” should be submitted **ELECTRONICALLY** as **ONE ATTACHMENT** only in portable documents format (pdf) indicating the name and position applied for in the subject line to email address “**secretarybwindihospital@gmail.com**” and copied to “**hrbwindihospital@gmail.com**” not later than **11/12/ 2021 at 5:00PM**